



Policy Manual

Mitchell Community Public Library Building and Property Use Policy

Approved by the MCPL Board of Trustees on October 25th, 2015

The MCPL Board, administration and staff are committed to providing patrons with a setting that is conducive to library activities. It is intended that these will be activities usually associated with public library use and that support MCPL's policies. Therefore, any person whose behavior does not support such a setting may be asked to leave MCPL property, resulting in the loss of access to MCPL services and resources. Decisions concerning acceptable behavior of library patrons will be made by the Director, the Director's designee or the Board.

The following list, that is by no means complete, includes examples of behaviors for which any patron may be asked to leave the MCPL or MCPL properties or have MCPL services access revoked:

1. Damage, defacement or destruction of MCPL materials, equipment, facilities or properties.
2. Any attempt to steal MCPL property, or that of another patron or employee, or to maliciously destroy the property of an MCPL patron or staff member.
3. Creation of any public disturbance including the use of obscene language; disruptive cell phone conversations, , cell phone camera use, deviant, threatening or abusive behavior, whether in general or directed at any specific person or persons; offensive smells or sounds that constitute a nuisance.
4. Any prolonged use of the facilities without demonstrated engagement in acceptable MCPL activity.
5. Eating or drinking outside of the designated areas.
6. Disorderly conduct on the elevator.

7. Smoking, use of tobacco products, or electronic smoking devices is strictly prohibited both inside and outside of the MCPL buildings, including MCPL parking lots and entrances.
8. Possession of alcohol or illegal drugs; public intoxication or illegal drug use.
9. Possession of weapons including firearms and knives unless otherwise authorized by law;
10. Possession of objects inappropriate for MCPL use such as shopping carts, suitcases or bags of laundry;
11. Possession of unauthorized animals;
12. Gambling, solicitation or sleeping.
13. MCPL property is not to be used for unauthorized recreational activities such as skateboarding, rollerblading or racing.

Patron Attire

Patrons must wear shoes and shirts in the library. Babies are exempt.

Members of the MCPL staff will enforce this policy. When deemed necessary by the staff member(s), the appropriate authorities will be contacted. Repeat violators and/or those who refuse to leave will be subject to arrest and prosecution under Section 35-43-2-2 of the Indiana Code entitled "Criminal Trespass".